



**DELHI POLLUTION CONTROL COMMITTEE
DEPARTMENT OF ENVIRONMENT, (GOVT. OF NCT DELHI)
4,5TH FLOOR, ISBT BUILDING; KASHMERE GATE**

F.NO.DPCC/1(172)/98-Admn.Vol-II/7120

Dated: 23/1/23

CIRCULAR

Subj: Declaration of latest Dependent status to be furnished by Employees for verifying the dependency status for the purpose of Medical coverage/LTC etc.

The subject matter regarding declaration of latest Dependent status has been reviewed and it has been decided that a self-declaration from the employees shall be obtained for this purpose in the prescribed format for dependency for the purpose of Medical coverage/LTC etc. The declaration is also to be submitted by the employees as and when there is any change in the status of their dependents.

As per extant instructions, the current Income Ceiling Limit for dependency of the family members (other than spouse) is Rs 9000/- per month plus the amount of Dearness Relief admissible thereon on the date of consideration. For this, the income from all sources shall be used to determine the dependency.

For this purpose, employee shall furnish the declaration in this regard in the attached format (**Annex.- A**), so that same could be updated in the service records accordingly.

Encl: As above.


**(Manish Chandra Verma)
Administrative Officer**

All Employees of DPCC

Copy to:

1. PS to Chairman, DPCC for information of Chairman, Pl.
2. PS to MS, DPCC for information of MS, pl.
- ✓ 3. Incharge (IT Cell) :- for uploading the same in Employee Corner (DPCC website).
4. Guard File

DECLARATION OF LATEST DEPENDENT STATUS

1. Name of Employee :
2. Designation :
3. Branch/Office :
4. Whether Spouse is employed ?
If yes, Name & Address of the organisation :

I declare/certify that as per my service records the following family members are wholly dependent on me:

S.No.	Name of the Dependent(s)	Date of Birth	Relationship with the Employee	Total monthly Income of dependent from all sources	Remarks

Particulars of proposed Dependent Family Members

PAN card : (If applicable enclose self-attested copy OR declare if PAN not applicable)	
Pension details (employee pension/ Family Pension/ NPS/ Any other pension) : (Enclose self-attested copy OR declare that no Pension is drawn)	
Salary Income/ Business Income/ Stipend : (Furnish details OR declare that there is no Stipend/salary or business income)	
Declaration about bank account(s) with interest earned : Furnish details OR declare that there is no bank account.)	
Dividend Income : (Furnish details OR declare that there is no Dividend Income)	
Return from investments, security, etc. : (Furnish details OR declare that there is no investment OR Nil return from investment)	
Agricultural Income : (Furnish details OR declare that there is no Agricultural Income.)	
Other regular income details : (Furnish details OR declare that there is no Other regular income)	

- (i) I declare that currently the income of above indicated dependent family member (other than spouse) from all sources is not more than amount of (Rs.9000/- + DA).
- (ii) That any change in the dependency status will be reported to the department from time to time.
- (iii) That the above information furnished by me is correct and that no information has been concealed or misrepresented. If any information is found wrong, incorrect/false at any stage, I understand that I will liable for strict disciplinary action.

Signature
Name :
Designation: