



F.No.DPCC/(3)(9)(382)/Admn./2026/ 5334 - 5338

Dated : 07.01.2026

CIRCULAR

Sub:- Submission of Statement of Immovable Property Return as on 31.12.2025 (eg. Lands, House, Shops, other building etc.).

In terms of Rule 18 of the CCS (conduct) Rules 1964, every Government Servant/Employee (A, B and C Group) is mandatorily required to submit every year an annual return giving full particulars of his/her immovable property inherited by him/her or held by him/her on lease or mortgage either in his/her own name or in the name of any member of his/her family or in the name of any other person. Full details in Immovable Property Return (IPR) are to be given and expression like "No change or same as last year" will not be accepted. If any official does not own any property, he/she should state so in the return, rather leaving it blank and it should be duly signed by the official with date.

Further, non-filing of property returns constitutes good and sufficient reason for instituting disciplinary action against the delinquent officials.

Therefore, all officers/officials (Group A,B & C) are requested to furnish **Annual Property Return of Assets & Liabilities of previous year (as on 31.12.2025)** by 31 January, 2026. Prescribed proforma in this regard is already available in Employee Corner of DPCC website.

(Pawan Kumar Jayant)
Administrative Officer

All employees (Group A, B & C): for necessary timely compliance.

Copy forwarded for information pl. :-

1. PS to Chairman, DPCC
2. PA to MS, DPCC
3. Vigilance Officer, DPCC
4. In-charge (IT Cell): for uploading in Employee Corner of DPCC website.
5. Guard File