



DELHI POLLUTION CONTROL COMMITTEE
DEPARTMENT OF ENVIRONMENT, GOVT. OF NCT OF DELHI
5TH FLOOR, ISBT BUILDING, KASHMERE GATE, DELHI-110006
visit us at : <http://dpcc.delhigovt.nic.in>

F. No. DPCC / RDPC /Subsidy-Tandoor/ 2018/2141

Dated: 28/9/18

OFFICE ORDER

Subject: Grant of Subsidy to Restaurants / Eating Houses / Banquet Halls / Hotels for Replacing / Conversion of their Coal based Tandoors with Electricity or Gas based Tandoors.

In pursuance to the Cabinet Note on "Grant of Subsidy to Restaurants / Eating Houses / Banquet Halls / Hotels for Replacing / Conversion of their Coal based Tandoors with Electricity or Gas based Tandoor", as approved by Council of Ministers vide date 04.09.2018, all Concerned Cells of DPCC are hereby directed to comply with following decisions :

1. To Grant Subsidy of 50% of the cost or maximum subsidy of Rs. 5000/- per tandoor, whichever is less, to the Owner / Partners / Managing Director of the Restaurants / Eating Outlets / Banquet Halls / Hotels for Replacing / Conversion of their Coal based Tandoors with Electricity or Gas based Tandoors with effect from 01.04.2018.
2. The New Restaurants / Eating Houses / Banquet Halls / Hotels which have come up / will come up on or after 01.04.2018 and provides / installs Electricity or Gas based Tandoors, shall also be eligible for getting the said subsidy.
3. Subsidy shall be given only to the Restaurants / Eating Outlets / Banquet Halls / Hotels which are having valid Consent to Operate / Renewal under the Air & Water Acts from DPCC and replaced / converted all their Coal based Tandoors with Electricity or Gas based Tandoors or install electricity or gas based Tandoors in case of new unit.
4. Approval for payment is to be met out from Air Ambience Fund maintained by DPCC.
5. Enclosed is the Standard Operating Procedure (SOP), Application format and Verification / Inspection Report for implementation of the grant of subsidy

In view of the above, as per the approval by the Council of Ministers, all CMCs are directed to implement the above decision in coordination with Accounts Branch, as per the approved SOP. Incharge (RDPC Cell) shall coordinate the matter. RDPC Cell shall also submit monthly report in the enclosed verification / inspection report of previous month regarding implementation of the scheme by 05th of the next month to the undersigned without fail.


(S.M. Ali)

Member Secretary

To,

1. SEEs (CMC-I, CMC-II, CMC-III, CMC-IV, CMC-V), DPCC
2. SEE (RDPC), DPCC
3. Admin Officer, DPCC
4. Accounts Officer, DPCC
- ✓ 5. Incharge IT Cell, DPCC – to upload this Office Order on DPCC Website

Copy to:

1. Secretary to Minister (Environment), GNCTD
2. OSD to Chief Secretary, GNCTD
3. PS to Secretary (Environment)-cum-Chairman, DPCC
4. PA to Director (Env), GNCTD


(S.M. Ali)

Member Secretary

Standard Operating Procedure (SOP) for Grant of subsidy upto Rs 5000/- per Tandoor to Restaurants / Eating Houses / Banquet Halls / Hotels for Replacing / Conversion of their Coal based Tandoors with Electricity or Gas based Tandoors.

[Only complete Application in prescribed Format shall be processed for grant of subsidy and subsidy shall be given only to the Restaurants / Eating Houses / Banquet Halls / Hotels which are having valid Consent to Operate / Renewal under the Air & Water Acts from DPCC and replaced / converted all their Coal fired Tandoors with Electricity or Gas based Tandoors.

Applications shall be received only through Post / By Hand at Enquiry Counter of DPCC and no online application shall be entertained / processed].

The applications received by hand at Enquiry Counter shall be checked by official deputed at Enquiry Counter and if found complete, the same shall be forwarded to RDPC within 2 days for further processing of the application.

Incomplete applications received by hand at the Enquiry Counter shall be returned back to the applicant by Enquiry Counter informing about shortcomings/incomplete documents.

All the applications received through post at Enquiry Counter shall be forwarded to RDPC within 2 days.

In case of incomplete applications / documents, RDPC shall communicate the shortcomings / deficiencies / incomplete documents to the applicant within 15 days from the date of receipt of application giving 10 days time for submission of required Information / Complete Documents.

If Applicant submits required Information / Complete Documents then the same shall be processed for grant of Subsidy.

All the applications received by RDPC shall be scrutinized and checked for documents etc and if found complete, copy of the same shall be sent to concerned CMC / Area Incharge for verification w.r.t conversion of coal based Tandoor into Electric / Gas based Tandoor and also for checking the compliance w.r.t conditions of Consent to Operate / Renewal under the Air & Water Acts issued by DPCC.

If the Inspection / Verification Report received from the concerned CMC / Area Incharge is found satisfactory, all such cases shall be processed for grant of subsidy in common file for the administrative approval of the competent authority every fortnight and after the approval Common sanction order shall be issued by RDPC and the same shall also be placed on the website of DPCC. Thereafter the concerned file shall be sent to Accounts Section of DPCC for requisite payment to the Applicant (s) within 7 days from the date of issue of Sanction Order.

Application ID No : DPCC/RDPC /TS/2018/.....

Date of Receipt :

Application for Grant of subsidy upto Rs 5000/- per Tandoor to Restaurants / Eating Houses / Banquet Halls / Hotels for Replacing / Conversion of their Coal based Tandoors with Electricity or Gas based Tandoors.

(Applicable with effect from 01.04.2018 in view of the Budget Speech for the Financial Year 2018-2019)

To,

The Member Secretary,
Delhi Pollution Control Committee,
5th Floor, ISBT Building, Kashmere Gate, Delhi -110006

1. **Name of Applicant (Owner / Partners / Managing Director)** :
2. (i) **Name of Restaurant/Eating House/ Banquet Hall / Hotel** :
(ii) **Address** :
:
: District (Revenue).....Pin Code.....
(iii) **Contact Details of Owner /Partners/ Managing Director** : Phone No.....Mobile No.....
: Email
: AADHAAR No.....(Enclose Copy).
(iv) (a) **Area of Restaurant(s)/Eating House Banquet Hall / Hotel** : (Total Built up Area in Sq. Meters)
(b) **Date of Commencement** :
3. **Total No. of Tandoors & their locations** : (Enclose Photographs of Tandoor(s) before and after replacement/conversion and if having more than 2 Tandoors then enclosed following information on separate sheet)

Tandoor No	Location	Date of Replacement/ Conversion	Coal based Tandoor Replaced with / Converted into Electricity or Gas based Tandoor	Bill /Voucher No.with Date and Agency which Replaced with / Converted into Electricity or Gas based Tandoor	Whether Channelization/ Control System for the Emissions provided (Yes /No)

4. Whether All the Coal Based Tandoors have been Replaced with / Converted into Electricity or Gas based Tandoor : Yes / No
5. Consent to Operate / Renewal under the Air and Water Acts issued by DPCC : Yes / No
 (i) Certificate No. : (ii) Issued on (iii) Valid Upto.....
 (Enclose copy of valid Consent to Operate / Renewal)
6. License / Health Trade License issued by concerned Municipal Corporation : Yes / No
 (Enclose copy of valid License from concerned Municipal Corporation issued in the name of Restaurant /Eating House/ Hotel having Restaurant) (Date of validity of License.....)
7. Account details of Owner / Partners / Managing Director in which Subsidy amount is to be directly deposited by DPCC through online transfer :
- (i) Account No : (Enclose Crossed Blank Cheque) (ii) PAN Card No.
- (iii) Name and Address of Bank :
- (iv) IFSC Code:

I hereby declare that the information furnished above is correct to the best of my knowledge and nothing has been concealed and also undertake the following :

- I. That the above mentioned Restaurant/Eating House/ Banquet Hall / Hotel is having valid Consent to Operate / Renewal under the Air & Water Acts from DPCC and complying with the conditions of the said Consent Order.
- II. That good housekeeping practices are being followed, fugitive emissions including emissions from kitchen are being properly channelized by providing proper ducting/ hood arrangement & proper suction and exhaust system and emissions are being discharged at least 2 meters above the roof of the building.
- III. That solid waste is properly managed and disposed as per the provisions of the Solid Waste Management Rules , 2016 and other applicable Rules under the Environment (Protection) Act, 1986 are being complied.

Signature :

Name :

Date :

Designation :

Place :

Stamp / Seal :

Enclosures / Checklist (Please Check and Tick following before submitting the Application) :

1. Copy of AADHAAR Card of Applicant (Owner / Partners / Managing Director).
2. Copy of valid Consent to Operate / Renewal under the Air and Water Acts issued by DPCC.
3. Copy of valid License / Health Trade License issued by the concerned Municipal Corporation in the name of Restaurant /Eating House/Banquet Hall/ Hotel.
4. Crossed Blank Cheque regarding Account No, Name of Bank, IFSC Code etc.(for Transfer of Subsidy amount)
5. Copy of Bills /Voucher Nos. with Date and Agency(ies) which Replaced with / Converted into Electricity or Gas based Tandoor.
6. Photographs of Tandoor(s) before and after replacement/conversion.



DELHI POLLUTION CONTROL COMMITTEE

Department of Environment, Govt. of NCT of Delhi
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INSPECTION / VERIFICATION REPORT

[Inspection by concerned CMCs/ Area Incharge in respect of Application received for Grant of subsidy upto Rs 5000/- per Tandoor to Restaurants / Eating Houses / Banquet Halls / Hotels for Replacing / Conversion of their Coal based Tandoors with Electricity or Gas based Tandoors]

Application ID No : DPCC/RDPC /TS/2018/.....

Date of Receipt :

Date of Inspection :

1. Name of Applicant (Owner / Partners / :

Managing Director) : Mobile No.....

2. Name and Address of Restaurant / :

Eating House/Banquet Hall/ Hotel :

:

3. Total No. of Tandoors & their locations (enclose Rough Sketch)

Tandoor No	Location	Date of Replacement/ Conversion	Coal based Tandoor Replaced with/ Converted into Electricity or Gas based Tandoor	Whether Channelization / Control System for the Emissions provided (Yes/No)

4. Whether All the Coal based Tandoors have been Replaced with / Converted : Yes / No
into Electricity or Gas based Tandoor

5. Whether having valid Consent to Operate / Renewal under Air & Water Acts : Yes / No
(Consent to Operate/Renewal valid upto

6. Whether complying with the conditions of said Consent to Operate / Renewal : Yes / No

7. Name and Designation of Inspecting Official :

Any Other Observations / Remarks (if any):

(Backside of this Inspection / Verification Report may be used in this regard)

Signature of Inspecting Official :

Stamp / Seal :