



DELHI POLLUTION CONTROL COMMITTEE  
DEPARTMENT OF ENVIRONMENT, (GOVT. OF NCT DELHI)  
4,5<sup>TH</sup> FLOOR, ISBT BUILDING; KASHMERE GATE

F.No.DPCC/1(90)/99/Admn./Vol-II | 231

Dated: 23/11/24

**CIRCULAR**

**Sub: Regarding tracing out of personal file alongwith service book of Sh. Lalit Kumar, Sr. Assistant**

The personal file alongwith service book of Sh. Lalit Kumar, Sr. Assistant is not traceable in Administrative Branch. It could be possible, inadvertently file was mixed with other files of different branches.

Therefore, all the branches are requested to kindly check your records thoroughly to trace out the personal file alongwith service book of Sh. Lalit Kumar, SA and if found, the same may be returned to Administrative Branch immediately.

  
**MANGAL SAIN**  
(ADMN. OFFICER)

**All Branch Incharges**

Copy to –

1. PA to MS, DPCC for information of MS, pl.
2. Incharge (IT Cell);- for uploading the same in Employee Corner (DPCC website)
3. Guard File