

	DELHI POLLUTION CONTROL COMMITTEE DEPARTMENT OF ENVIRONMENT, (GOVT. OF NCT OF DELHI) 2 nd Floor, 'C' Wing, Vikas Bhawan-II, Delhi-110054
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F. No. DPCC/CMC-IV/Misc./2025/ 200

Dated: 11-07-2025

OFFICE ORDER

The work distribution in CMC-IV and WMC-II (E-waste & Battery waste rules) will be as follows:

Name of Officer	Name of AEE/JEEs	Name of Trainee	Work Allocation
Dr. Siddhartha Gautam, SEE	Sh. Meenesh Bhadauriya, AEE	Ms Tripti	- All matters falling under the jurisdiction of Sub-Divisions of Delhi Cantt. & Naraina Industrial Area. - Matters related to OLMS /OCEMS and Matters related to Ground Water and Rain Water Harvesting, To check the white category cases especially in non-conforming areas - Update consent status in excel file on daily basis (e.g. auto renewal, grant of consent, new application received etc.) - Issues related to Green Delhi App / Coordination with Green War Room. - Matter related to Airfield Environment Management Committee (AEMC). - Compliance of HWM Rules (e.g. Compilation of Annual Return, Digital Boards etc.), Matter pertaining to District Environmental Plan - Status of Hot Spot Areas, Matter related to C&D Dust Portal, Data w.r.t to Railway Stations
	Sh. Sparsh Chaudhary, JEE	Ms Komal	- All matters falling under the jurisdiction of Sub-Divisions of Vasant Vihar. - To check all emails received in CMC-IV's email ID and do needful - Registration under Plastic (PWM) Rules and its Status with Mobile No & Email Address - Matter related to GPIs, Issues related to OA. No 515 (Budhela Welfare Association Vs. GNCTD) - Compilation of data w.r.t. Step 1,2,3 (Non-Conforming Areas) - Compilation of data w.r.t. dust pollution and PNG usage and restaurants for approved fuel usage. - Compilation of data w.r.t. inspections, show cause notice(s), directions for closure, Environmental Compensation (EC) etc RESDH Sector (Policy and Related Issues) - Matter related to Water polluting units (activity wise & area wise) - Matter related to Directions to the Inds. with DG sets as per orders of CAQM. - Review/Implementation of Green hotel guidelines in five star hotels.
	Sh. Sarim Zameer, JEE	Sh. Ankit Sh. Govinda	- All matters falling under the jurisdiction of Sub-Division of Chanakyapuri. - Matters related to CAQM and Winter Action Plan - Compilation of Hon'ble High Court / Hon'ble NGT Cases / Appeal before Appellate Authority - Coordination work w.r.t. Central Monitoring Committee and Manoj Mishra matter of Hon'ble NGT - Issue of SCNs to the industries which are operating without CTO after expiry of consent to operate. - Important Cases (i.e. CPCB letters, I Cases) marked by Higher Ups - Coordination with CMCs, Coordination with RDPC/Green War Room/IT Cell. Compilation of data w.r.t Redevelopment Area. Compilation of RTI - Matter pertaining to Outcome Budget / Annual Report /Performance Audit, Status of RMCs
	Sh. Krishan Kaushik, JEE	Sh Sonu Kumar Sh Chaman Kumar	- All the matters related to E-Waste including Training, Conference, etc. - All the matters related to Battery Waste & Tyre Waste.

All matter(s) related to Mayapuri industrial area shall be dealt jointly by both JEEs. Further the JEEs shall assist the AEE and reporting of AEE/JEEs shall be independently to SEE/Incharge, directly. Apart from these duties / responsibilities, the officials shall comply with the additional duties assigned in future from time to time. All the officials shall be responsible for any lapse in work. Non-adherence and laxity towards office work shall be treated as dereliction of duty.

Concerned Officers

[Signature]

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Incharge, CMC-IV

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