



Dated: 01.04.2025

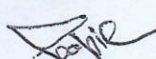
F.No.DPCC/RDPC-IT/AD-2024/ 01 - 06

Office Memorandum

In view of office order No. DPCC/(3)(7)(2)/Admin./06/part-II/3636-51 dated 29.01.2025 regarding transfer/posting of JEEs of RDPC, office order No. DPCC/(3)(7)(2)/Admin-2025/3740-48 dated 07.02.2025 regarding placement of AEE in RDPC and office order No. DPCC/(3)(7)(2)/Admin./06/part-II/4543-48 dated 20.03.2025 regarding transfer of SEE from RDPC, the work distribution among the Officials of RDPC will be as follows with immediate effect:

Work/Task	Name of JEE	Link Official
Matters related with DPCC Board Meeting	Sh. Siddhartha Upadhyay, JEE	Sh. Ajay Malik, JEE
Miscellaneous Data Compilation and Presentations etc.		
Compilation related to Delhi Economic Survey Report		
Coordination of Misc. references from CPCB/ MoEF & CC, GoI		
Annual Report related work		
PGMS, LG Listening Post, CPGRAMs ,Complaints received through Sameer App		
CEPI Matters		
Matter related to mobile towers		
Monthly review of CMCs/WMCs by MS, DPCC		
RTI Matters of RDPC		
IEC Campaigns and Awareness Programs/ Workshops /Training/ Mission LiFE related work,	Sh. Ajay Malik, JEE	Sh. Siddhartha Upadhyay, JEE
Matters related to Idol Immersion		
E- Portals of CPCB,		
Quarterly report regarding O.A. 44/21, Coordination of data related to NCAP and other action plans, Outcome Budget.		
Work related to EC policy and EC Fund utilization , Compilation of record of EC Transfer by DPCC.		
Parliament Questions / Assembly Questions		
GWR related work w.r.t. RDPC i.e. Winter Action Plan etc. (coordination with Green War Room)		

All the Jr. Env. Engineers shall report to Sh. Avdesh Kumar Mahawar, Asstt. Environmental Engineer. In addition to above work distribution, officials shall discharge the duties with respect to any work assigned as per requirement from time to time, by senior officers.


 (Pankaj Kapil)

Additional Director (Engineering)
RDPC

To:

1. Sh. Sh. Avdesh Kumar Mahawar, AEE, RDPC.
2. Sh. Ajay Malik, JEE, JEE, RDPC.
3. Sh. Sh. Siddhartha Upadhyay, JEE, RDPC.

Copy to:

1. Member Secretary, DPCC.
2. Admin Officer, DPCC.
3. IT Cell for uploading on Website of DPCC.