



DELHI POLLUTION CONTROL COMMITTEE
DEPARTMENT OF ENVIRONMENT, (GOVT. OF NCT OF DELHI)
2nd Floor, 'C' Wing, Vikas Bhawan-II, Delhi-110054

F. No. DPCC/CMC-IV/Misc./2025/

5704 - 5710

Dated: 02/09/2025

The work distribution in CMC-IV will be as follows:

OFFICE ORDER

Name of Officer	Name of AEE/JEEs	Name of Trainee/J.A	Work Allocation
Dr. Siddhartha Gautam, SEE	Sh. Meenesh Bhadauriya, AEE Link Officer: Sh. Sarim Zameer, JEE	Ms Komal	- All matters falling under the jurisdiction of Sub-Divisions of Delhi Cantt. - Matters related to OLMS /OCEMS and Matters related to Ground Water and Rain Water Harvesting, To check the white category cases especially in non-conforming areas - Update consent status in excel file on daily basis (e.g. auto renewal, grant of consent, new application received etc.) - Issues related to Green Delhi App / Coordination with Green War Room. - Matter related to Airfield Environment Management Committee (AEMC). - Compliance of HWM Rules (e.g. Compilation of Annual Return, Digital Boards etc.), Matter pertaining to District Environmental Plan - Status of Hot Spot Areas, Matter related to C&D Dust Portal, Data w.r.t to Railway Stations
	Sh. Krishan Kaushik, JEE, Link Officer: Sh. Sarim Zameer, JEE	Ms Tripti	- All matters falling under the jurisdiction of Sub-Divisions of Vasant Vihar & Naraina Industrial Area. - Registration under Plastic (PWM) Rules and its Status with Mobile No & Email Address - Compilation of data w.r.t. Step 1,2,3 (Non-Conforming Areas) - Compilation of data w.r.t. dust pollution and PNG usage and restaurants for approved fuel usage. - Compilation of data w.r.t. inspections, show cause notice(s), directions for closure, Environmental Compensation (EC) etc. RESDH Sector (Policy and Related Issues) - Matter related to Water polluting units (activity wise & area wise), Compilation of RTI - Matter related to Directions to the Inds. with DG sets as per orders of CAQM. - Review/Implementation of Green hotel guidelines in five star hotels.
	Sh. Sarim Zameer, JEE Link Officer: Sh. Krishan Kaushik, JEE	Sh. Govinda (Junior Asst.)	- All matters falling under the jurisdiction of Sub-Division of Chanakyapuri and Mayapuri Industrial Area. - Matter related to GPIs, Issues related to OA. No 515 (Budhela Welfare Association Vs. GNCTD) - Matters related to CAQM and Winter Action Plan - Compilation of Hon'ble High Court / Hon'ble NGT Cases / Appeal before Appellate Authority - Coordination work w.r.t. Central Monitoring Committee and Manoj Mishra matter of Hon'ble NGT. - Issue of SCNs to the industries which are operating without CTO after expiry of consent to operate. - Important Cases (i.e. CPCB letters, I Cases) marked by Higher Ups - Coordination with CMCs, Coordination with RDPC/Green War Room/IT Cell. Compilation of data w.r.t Redevelopment Area, - Matter pertaining to Outcome Budget / Annual Report /Performance Audit, Status of RMCs

Apart from these duties / responsibilities, the officials shall comply with the additional duties assigned in future from time to time. Sh. Meenesh Bhadauriya, AEE, shall, whenever required, accompany concerned JEEs during inspections in Concerned Industrial areas. Further the JEEs shall assist the AEE and reporting of AEE/JEEs shall be independently to SEE/Incharge, directly. All the officials shall be responsible for any lapse in work. Non-adherence and laxity towards office work shall be treated as dereliction of duty.

To,

Concerned Officers

Copy to :

1. PS to Chairman, DPCC.
2. PA to MS, DPCC.
- ✓ 3. I/C IT Cell for uploading on the DPCC website.
4. Master File.

S. Gautam
Incharge, CMC-IV

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