

STATE LEVEL ENVIRONMENT IMPACT ASSESSMENT

AUTHORITY (SEIAA)-DELHI

OFFICE OF DELHI POLLUTION CONTROL COMMITTEE
5th FLOOR, ISBT BUILDING, KASHMERE GATE, DELHI-110006

CHECK LIST FOR ESSENTIAL DETAILS TO BE UPLOADED BY PROJECT PROPONENTS ALONG WITH TOR/EC PROPOSAL ON PARIVESH PORTAL

(AS DECIDED IN SEIAA/SEAC-DELHI IN ITS MEETING DATED 02.12.2025)

Application for EC

1. Covering Letter
2. ToR/ Previous EC, if applicable
3. Certified compliance of previous EC in case of Expansion project
4. Form 1, Form 1A/ Requisite forms
5. Land ownership documents
6. Land use documents /Land Use Plan Approval
7. Site specific Environment Management Plan
8. Pre-Feasibility Report/ Conceptual Plan
9. Proposed Building Plan along with detailed area statement.
10. EIA Report along with the compliance of TOR, if applicable
11. Risk Assessment
12. Brief Summary of the Project with basic description of the project, existing/ proposed land use/ activity and built-up area details duly indicating the quantity of water requirement, quantum of energy required and existing ground water table at project site in context of rain water harvesting aspects.
13. Comparative tabular statement showing details of built-up area, water, energy, rain water harvesting, green area, solid waste etc. of existing and proposed expansion (if applicable)
14. Shape of the Project Land
15. GPS File (KML only)
16. Legible Survey of India Topo sheet demarcating required important features within 15 km of aerial distance from the project site.
17. Details and Disclosure of Environment Consultant along with the name of EIA Coordinator (s) and NABET/ QCI Accreditation status.
18. Name/ Designation/ Company/ Address of the Project Proponent in undertaking on online format.
19. Undertaking on uploaded Form 1 duly signed by Project Proponent with clear mention of Name, Designation, Organization, Contact Address, Contact Nos., Email Id.
20. Layout Plan including Site Plan
21. Landscape Plan including existing tree mapping with list of existing native trees.
22. Traffic Management Plan supported by layout plan indicating the traffic flow circulation of in and around site.
23. Present Site Photographs from all sides including outside and inside specifically marked.
24. Shortest Aerial Distance between Project and Okhla Bird Sanctuary and Asola Wildlife Sanctuary duly marked on a map.
25. Copy of application submitted for Wildlife Clearance/ Clearance from Standing Committee of National Board for Wildlife (if applicable)
26. Copy of previous EC Letter in case of revision/ expansion/ modification/ amendment (if obtained earlier)
27. Undertaking of the presence of water bodies within the site & around 100 m of its boundary including its present status as per Revenue record/ MPD 2021 including the

status of project site at the time of acquisition/ allotment for the project along with Khasra No. and area alongwith maintenance plan.

28. Geotechnical Investigation Report with clear indication of Ground water levels.
 29. Local Body Approval/ Building Plan Sanction. (if available)
 30. Approval of Power Supply Agencies (TPDDL, BSES etc.). (if available)
 31. Approval or Assurance or Permission of water supply agency.
 32. District Advisory Committee/ DJB Approval, if ground water extraction involved.
 33. Status of Traffic plan approval by Unified Traffic and Transportation Infrastructure (Planning& Engineering) Centre (UTTIPEC). (Mandatory)
 34. Tree Site report prepared at the time of planning of the project. The tree site report should include
 - a. A physical tree count of all trees on site along with tree girths, with local and scientific names of trees;
 - b. Geo-tagging of all trees;
 - c. Tree photographs to be uploaded online for record of date;
 - d. Preliminary assessment of number and type of trees to be transplanted and potential location(s);
 - e. Site map with locations of existing trees - colour coded to show trees that will be preserved
- In case of govt. projects, status/ covering letter for submitting the Tree Site Report to the tree officer for information, prior to applying for Expenditure Sanction.
35. Water Balance and Treated Water Utilization Plan
Details of dual plumbing, reuse of treated water, rainwater harvesting, and recharge adequacy.
 36. Waste Management Plan Management of solid waste, e-waste, and biomedical waste, including segregation, storage, and authorized disposal mechanisms.
 37. Groundwater Impact Assessment
Assessment of groundwater sustainability, recharge potential, and status of permissions, wherever applicable.
 38. Occupational Health and Safety Plan
Measures related to worker safety during construction and operation phases, including emergency response and training.
 39. Climate Resilience and Carbon Reduction Measures for reducing heat island effects (HIE), greenhouse gas emissions, and incorporating climate-adaptive features.
 40. Corporate Environment Responsibility (CER) Plan,
Budget allocation, identified activities, implementation area, and monitoring of CER commitments.

Application for TOR

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6. Pre-Feasibility Report/ Conceptual Plan
7. Proposed Building Plan along with detailed area statement.
8. Brief Summary of the Project with basic description of the project, existing/ proposed land use/ activity and built-up area details duly indicating the quantity of water requirement, quantum of energy required and existing ground water table at project site in context of rain water harvesting aspects.
9. Shape of the Project
10. GPS File (KML only)
11. Survey of India Topo sheet
12. Details and Disclosure of Environment Consultant along with the name of EIA Coordinator (s) and NABET/ QCI Accreditation status.
13. Name/ Designation/ Company/ Address of the Project Proponent in undertaking on online format.
14. Undertaking on uploaded Form 1 duly signed by Project Proponent with clear mention of Name, Designation, Organization, Contact Address, Contact Nos., and Email Id.
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16. Present Site Photographs from all sides including outside and inside specifically marked.
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28. Green Belt Development Plan Include native species list, plantation density, spacing, irrigation arrangements, and plant survival strategy.
29. Traffic Impact Assessment of peak hour traffic load, parking adequacy, internal circulation, and entry–exit movement.
30. Construction and Demolition Waste Management Plan Estimation of waste quantity, storage, handling, transportation, and linkage with authorized facilities.
31. Risk Assessment and Disaster Management Plan Identification of hazards, fire safety plan, evacuation strategy, and emergency response structure.
32. Environmental Cost Allocation of budget for mitigation measures, monitoring, green belt development, and implementation of the environmental management plan.

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